



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

10 February 2026

OFFICE MEMORANDUM

No. 18 s.2026

TO: EMELYN C. REGOTIA
GINA R. ENOYA

SERVICES TO THE CLUSTERED IN-SERVICE TRAINING OF SOUTHWEST II DISTRICT

1. In relation to the conduct of the Clustered In-service Training of Southwest II District at the Division Conference Hall on February 21 & 28, 2026, you are hereby directed to render services in the preparation of the venue, cleanliness, sound system and after care of the said activity.

2. Services rendered on these days shall be given corresponding service credits/Compensatory Time Off (CTO) upon submission of required documents.

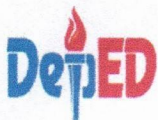
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.

4. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

JPT/OM/ SERVICES TO THE CLUSTERED IN-SERVICE TRAINING OF SOUTHWEST II DISTRICT

006/ February 10, 2026



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (088) 855-0044, (088) 855-0047, (088) 328-2142
Email Address: cagayandeoro.city@deped.gov.ph
Website: <https://depedcdo.net/>

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